

## Volunteer Position Description

### Photography Club Volunteer

<i>Nothing in this position description restricts management's right to assign or reassign duties and responsibilities to this position at any time.</i>	
<b>Work Location</b>	12526 County Road 3806, Murchison, TX 75778
<b>Position Grade</b>	<b>3</b> ; background check includes Criminal Background, Social Security Number Verification, and Sex Offender Registry
<b>Purpose of the Position</b>	Use your photographic talents to capture images of the animals in our care and the work we do.
<b>Volunteer Responsibilities</b>	<ul style="list-style-type: none"> <li>• Photograph the animals at CABBR and DDEC in their habitats, staff at the sanctuary and our special events</li> <li>• Upload photos to The HSUS's photo library</li> <li>• Abide by The HSUS Photo Ethics Policy</li> </ul>
<b>Level of Difficulty</b> <b>1=easy/5=demanding</b> (physical, mental, emotional)	<ul style="list-style-type: none"> <li>• Physical difficulty is level 2; requires standing, bending and maneuvering items such as gates</li> <li>• Mental difficulty is level 3; proficiency in basic photography skills is required</li> <li>• Emotional difficulty is level 2; volunteers may be exposed to emotionally-distressing issues, perhaps through learning of a past abusive situation experienced by an animal in our care</li> </ul>
<b>Expected Environmental Conditions</b>	Most of the work is performed outdoors in all weather conditions which can include extreme heat.
<b>How Often Volunteers Work On-site</b>	All work is performed on site.
<b>Orientation/Training</b>	Orientation includes the following: overview and brief walking tour of the ranch, description of rules, and overview of volunteer opportunities. Volunteers will be trained on the particular aspects and tasks required for their role by the Photography Club Leader.
<b>Learning Opportunities</b>	<ul style="list-style-type: none"> <li>• Opportunity to strengthen photography skills by photographing a variety of species</li> <li>• Knowledge of animals and their habitats</li> <li>• Knowledge of CABBR/DDEC and how the program area fits into the larger picture of animal protection</li> <li>• Exposure to the operations and management of an animal care center</li> </ul>
<b>Position Start Date</b>	Ongoing
<b>Initial Minimum Commitment</b>	One 4-hour shift per quarter for one year
<b>Scheduling Guidelines</b>	Shifts are scheduled by the Photography Club Leader.
<b>Qualifications/Requirements for Volunteer Applicants</b>	<ul style="list-style-type: none"> <li>• Proficiency in basic photography skills</li> <li>• Able to meet the requirements outlined in the Essential Capabilities document with or without reasonable accommodation</li> <li>• Patience, eagerness to capture the essence of the animals through photography, and willingness to work in natural setting</li> <li>• Respect for the animals in their natural environment; volunteers are not</li> </ul>

	<p>allowed to try to have the animals “pose” or come to them, etc.</p> <ul style="list-style-type: none"> <li>• Able to learn and demonstrate a familiarity with CABBR’s and DDEC’s programs</li> <li>• Able to understand The HSUS’s policies and positions regarding animal protection issues and able and willing to appropriately and accurately represent those policies when interacting with the public or otherwise representing The HSUS</li> </ul>
<b>Restrictions</b>	<ul style="list-style-type: none"> <li>• Must be at least 18 years old</li> <li>• Must provide own digital camera and equipment including lenses of several ranges from wide to telephoto</li> <li>• Must sign the HSUS Volunteer Photographer Contract, which includes a release and gives CABBR and DDEC access to all photos</li> <li>• Must have reliable transportation and arrive on time for shifts</li> <li>• Must learn and follow all guidelines and policies of The HSUS and CABBR/DDEC, and follow directions given by staff</li> <li>• Must submit the required paperwork and pass a background check before being assigned</li> <li>• Should have access to a computer and ability to login into an online volunteer communication site to receive updates, as well as a phone for easy communication</li> <li>• Current tetanus inoculation required</li> </ul>
<b>Tools/Equipment Provided (including Personal Protective Equipment)</b>	Access to a computer to upload photographs
<b>Supervisor(s)</b>	Office and Volunteer Manager, Cleveland Amory Black Beauty
<b>Number of Concurrent Volunteer Openings</b>	5 individuals
<b>Additional Information</b>	We provide transportation around the property.
<b>Updated</b>	01.06.2015