



Campus Coordinator Volunteer

Nothing in this position description restricts management's right to assign or reassign duties and responsibilities to this position at any time.

Work Location	Volunteer's college/university campus
Position Grade	1 ; no background check required
Purpose of the Position	Work with a university campus community to move the school's purchase of eggs from caged hens to cage-free eggs because switching to cage-free eggs vastly improves the lives of these animals. And/or implement Meatless Monday on college campuses, an initiative that encourages institutions to offer more vegetarian/vegan options and promotes these options amongst students. This effort will drastically reduce the number of animals raised on factory farms.
Volunteer Responsibilities	<ul style="list-style-type: none"> • Learn about the cage-free egg campaign and/or Meatless Monday Campaign • Work with volunteer supervisor to develop a plan of action • Meet with dining services and report back to volunteer supervisor • Organize campus support including collecting petitions/pledges, meeting with student groups, the school newspaper, etc.
Level of Difficulty 1=easy/5=demanding (physical, mental, emotional)	<ul style="list-style-type: none"> • Physical difficulty is level 2; volunteers may be in an indoor setting but could also be out in the field (ex. outreach or collecting signatures) • Mental difficulty is level 3; proficiency in verbal, written, and reading skills are required; volunteers will interact with the public so the level of understanding and knowledge required to explain the issues as well as effectively answer peoples' questions is high • Emotional difficulty is level 3; the nature of the issues dealt with are emotionally disturbing, such as caged hens confined in barren wire cages, but this volunteer position provides an opportunity to affect significant positive change
Expected Environmental Conditions	College campus environment; generally indoors, may be outside infrequently
How Often Volunteers Work On-site	n/a
Orientation/Training	Volunteers will be given an orientation and background information. Supervisor will train utilizing PowerPoint and will help the volunteer develop a strategy for the campaign; will work with volunteer to provide ongoing guidance throughout campaign.
Learning Opportunities	<ul style="list-style-type: none"> • Learn campaign skills such as working with university officials, organizing student activists, and collaborating with a prominent animal protection organization • Strengthen critical thinking, effective communication, networking, time management, and leadership skills • The ability to eloquently speak about farm animal protection issues • Opportunity to work closely with HSUS staff on a vital campaign to help farm animals and become familiar with the organization and animal

	<p>protection advocacy</p> <ul style="list-style-type: none"> • Gain ideas on how to be most effective as an animal advocate • Learn about the Farm Animal Protection Campaign's and The HSUS' major positions, programs, and missions
Position Start Date	Ongoing
Initial Minimum Commitment	Volunteers commit three-four hours per week for a minimum of three months
Scheduling Guidelines	Flexible; volunteers will work out a schedule with volunteer supervisor
Qualifications/Requirements for Volunteer Applicants	<ul style="list-style-type: none"> • Helpful to have basic knowledge of factory farming issues • Ability to effectively communicate verbally, possess problem-solving capability and ability to think creatively in a solution-oriented way • Eagerness to learn about animal protection issues and strong interpersonal skills • Ability to retain information, pay attention to detail, and ability to teach others about the issues • Demonstrate flexibility, show initiative, possess strong work ethic and be well organized • Exhibit good judgment when communicating and have the ability to use discretion • Ability to maintain professionalism in attitude and appearance • Ability to tactfully deal with challenging questions or opposing viewpoints from the public • Fluency in English • Proficiency in Microsoft Office suite • Willingness to learn from and work closely with Supervisor • Maintain enthusiasm and strategic thinking to help shape the campaign • Willingness to work independently with low levels of direct supervision over work, as well as possess capability of working as a team and take direction from Supervisor; update Supervisor on activities in a timely manner
Restrictions	<ul style="list-style-type: none"> • Must be enrolled in a college or university or be a current faculty/staff member of college or university • Must be at least 18 years of age • Must have access to a computer with internet and Microsoft Office and a phone for easy communication • Must be able to learn and follow guidelines and policies of The HSUS and follow directions given by staff • Must submit the required paperwork and pass a background check before being assigned
Tools/Equipment Provided (including Personal Protective Equipment)	n/a
Optional Tools/Equipment	n/a
Supervisor(s)	Outreach Coordinator, Farm Animal Protection Campaign
Number of Concurrent Volunteer Openings	Unlimited number of individuals
Additional Information	
Updated	8.20.2013