



Volunteer Position Description

Cage Building Volunteer

Nothing in this position description restricts management's right to assign or reassign duties and responsibilities to this position at any time.

Work Location	18740 Highland Valley Rd, Ramona, CA 92065
Position Grade	3 ; background check includes Criminal Background, Social Security Number Verification, Motor Vehicle Check and Sex Offender Registry
Purpose of the Position	Assist staff in designing new cages and aid in the maintenance and repair of existing cages
Volunteer Responsibilities	<ul style="list-style-type: none"> • Design new cages • Build cages • Help maintain and repair cages • Assist with permit and plan review as needed • When possible and as needed, use own method of transportation to assist the center with off-site or remote tasks or projects
Level of Difficulty 1=easy/5=demanding (physical, mental, emotional)	<ul style="list-style-type: none"> • Physical difficulty is level 4; must be able bend, lift, stand and have high levels of manual dexterity and mobility • Mental difficulty is level 4; requires comprehensive knowledge of construction; ability to problem-solve is preferred • Emotional difficulty is level 1; must be able to work well with other volunteers of varied skill levels
Expected Environmental Conditions	All of the work is performed outdoors in all weather conditions which can include extreme heat. (There is access to air conditioning/heat, restrooms, a kitchen, break room, drinking water, coffee, and computers as needed.)
How Often Volunteers Work On-site	All work is performed on site
Orientation/Training	Orientation includes the following: history and tour of The Fund for Animals Wildlife Center (FFA), description of rules, overview of programs and volunteer opportunities. Volunteers should attend the orientation wearing closed, rubber-soled shoes. Volunteers will be trained on the particular aspects of their role.
Learning Opportunities	<ul style="list-style-type: none"> • Knowledge of The FFA and how the program area fits into the larger picture of animal protection • Exposure to the operations of a wildlife center • Knowledge of various animal species • Knowledge of animals' habitats • Develop or strengthen cage building skills
Position Start Date	Ongoing
Initial Minimum Commitment	Will be determined on an individual basis based on volunteer's skills and Wildlife Center project list
Scheduling Guidelines	Between the hours of 8 am and 4 pm
Qualifications/Requirements	<ul style="list-style-type: none"> • Experience in and comprehensive knowledge of general construction

for Volunteer Applicants	<ul style="list-style-type: none"> • Able bend, lift, stand and have high levels of manual dexterity and mobility • Able to work well with other volunteers of varied skill levels • Able to learn and demonstrate a familiarity with The FFA's programs • Able to understand The HSUS's policies and positions regarding animal protection issues and able and willing to appropriately and accurately represent those policies when interacting with the public or otherwise representing The HSUS • Able to meet the requirements outlined in the Essential Capabilities document with or without reasonable accommodation • Able to problem-solve is preferred • Experience designing or building cages is helpful
Restrictions	<ul style="list-style-type: none"> • Must be at least 18 years old • Must have reliable transportation and arrive on time for shifts • Must wear closed, rubber-soled shoes • Must learn and follow all guidelines and policies of The HSUS and The FFA, and follow directions given by staff • Must submit the required paperwork and pass a background check before being assigned • Should have access to a computer and ability to login into an online volunteer communication site to receive updates • Current tetanus inoculation recommended
Tools/Equipment Provided (including Personal Protective Equipment)	Full workshop of tools available for those who know how to use them. Volunteers should bring their own dust mask, work gloves, work boots, ear plugs, goggles, etc. based on the type of project selected. The FFA has a selection of these items available for last minute usage, but it's recommended that volunteers bring and wear their own for the best fit.
Optional Tools/Equipment	Any specialty tools or personal equipment you prefer to work with
Supervisor(s)	Director, The Fund for Animals Wildlife Center
Number of Concurrent Volunteer Openings	Varies based on project
Additional Information	<ul style="list-style-type: none"> • The FFA cannot accommodate court-mandated community service. • Volunteers must comply with a strict protected-contact working environment, which means that volunteers may only make physical contact with domestic species or wildlife who are undergoing medical treatment.
Updated	12/24/2014