



Volunteer Position Description

Direct Care-Wildlife Volunteer

Nothing in this position description restricts management's right to assign or reassign duties and responsibilities to this position at any time.

Work Location	18740 Highland Valley Rd, Ramona, CA 92065
Position Grade	3 ; background check includes Criminal Background, Social Security Number Verification, Motor Vehicle Check and Sex Offender Registry
Purpose of the Position	Assist our knowledgeable staff in the daily rounds of both rehabilitation and sanctuary animals by helping clean the enclosures, prepare diets, and engage the animals in enrichment and operant condition training
Volunteer Responsibilities	<ul style="list-style-type: none"> • Feed/water in measured amounts using diet instructions • Clean enclosures which may include raking, weeding, sweeping platforms, and climbing ladders up to 8 feet • Launder towels and bedding as needed; empty and wash/sanitize dishes daily • Learn to identify animals as individuals • Write detailed animal care notes as directed and enter notes into the Daily Logs for each animal • Assist medical staff with care for rehabilitation animals • Identify potential health issues in animals and ensure notes are provided to the medical staff • Provide assistance to Advanced Wildlife volunteers • Work primarily around reptiles and raptors • Assist with intakes of new rehabilitation patients from the public and agency rescues • Create enrichment toys and treats • Enter medical and rehab data into an online database • When possible and as needed, use own method of transportation to assist the center with off-site or remote tasks or projects
Level of Difficulty 1=easy/5=demanding (physical, mental, emotional)	<ul style="list-style-type: none"> • Physical difficulty is level 4; involves cleaning and maintaining enclosures, which can be physically strenuous • Mental difficulty is level 2; requires learning procedures and protocols; supervision is available, but ability to problem-solve is desired • Emotional difficulty is level 3; volunteers will come into contact with injured, orphaned or abandoned wildlife, which can be emotionally distressing
Expected Environmental Conditions	All of the work is performed outdoors in all weather conditions which can include extreme heat. (There is access to air conditioning/heat, restrooms, a kitchen, break room, drinking water, coffee, and computers as needed.)
How Often Volunteers Work On-site	All work is performed on site
Orientation/Training	Volunteer will have already attended orientation prior to being considered for this role. Volunteers will be trained on the particular aspects of their role.

Learning Opportunities	<ul style="list-style-type: none"> • Knowledge of The FFA and how the program area fits into the larger picture of animal protection • Exposure to the operations of a wildlife center • Learn how to properly care for rehabilitation and sanctuary animals • Knowledge of various animal species and wildlife issues • Knowledge of humane coexistence with wildlife • Knowledge of animals' habitats
Position Start Date	Ongoing
Initial Minimum Commitment	At least 3 shifts/9 hours per month for a minimum of 100 hours. The first 25 hours or more will have already been completed before a volunteer starts in this position.
Scheduling Guidelines	Between the hours of 8 am and 6 pm
Qualifications/Requirements for Volunteer Applicants	<ul style="list-style-type: none"> • Able to maintain professionalism in attitude and appearance • Attentive to detail • Able to meet the requirements outlined in the Essential Capabilities document with or without reasonable accommodation • Able to learn and demonstrate a familiarity with The FFA's programs • Able to understand The HSUS's policies and positions regarding animal protection issues and able and willing to appropriately and accurately represent those policies when interacting with the public or otherwise representing The HSUS • Knowledge of local wildlife and/or animal handling skills highly valued
Restrictions	<ul style="list-style-type: none"> • Must have completed at least 25 hours as a Direct Care-Domestic Cats Volunteer and receive a promotion from staff (voted upon during weekly meetings) prior to starting this role. Staff considers attendance, daily logs, professionalism and attention to detail. • Must be at least 18 years old • Must have reliable transportation and arrive on time for shifts • Must wear closed, rubber-soled shoes • Must learn and follow all guidelines and policies of The HSUS and The FFA, and follow directions given by staff • Should have access to a computer and ability to login into an online volunteer communication site to receive updates • Current tetanus inoculation recommended • Volunteers who wish to work with mammals in rehabilitative care must receive pre-exposure rabies inoculation.
Tools/Equipment Provided (including Personal Protective Equipment)	Nets for any necessary animal captures, color-coded vests to wear during wildlife shifts, work gloves, wading boots, and scrubs
Optional Tools/Equipment	Personally owned handheld radios that connect to our facility radio system
Supervisor(s)	Director, The Fund for Animals Wildlife Center
Number of Concurrent Volunteer Openings	28 individuals; four per day
Additional Information	<ul style="list-style-type: none"> • The FFA cannot accommodate court-mandated community service. • Volunteers must comply with a strict protected-contact working environment, which means that volunteers may only make physical contact with domestic species or wildlife who are undergoing medical treatment.
Updated	12/24/2014