



Intern Position Description

Medical Intern

<i>Nothing in this position description restricts management's right to assign or reassign duties and responsibilities to this position at any time.</i>	
Internship Location	18740 Highland Valley Rd, Ramona, CA 92065
Position Grade	3 ; background check includes Criminal Background, Social Security Number Verification, Motor Vehicle Check and Sex Offender Registry
Focus of the Internship	Intern will gain experience in wildlife rehabilitation with the focus on predatory species. The intern will also complete an independent project that meets the requirements of the intern's academic institution (if applicable).
Learning Opportunities	<ul style="list-style-type: none"> • Knowledge of basic animal safety and husbandry, various animal species and habitats, and wildlife issues • Gain experience using ZIMS, an online database used by zoologic facilities worldwide • Knowledge of The Fund for Animals Wildlife Center (FFAWC) and how the program area fits into the larger picture of animal protection • Exposure to the operations of a wildlife center • Gain access to hundreds of online courses available on CollaborNation
Orientation/Training	<ul style="list-style-type: none"> • Orientation will be scheduled individually after receipt of the intern application and includes the following: history and tour of the FFAWC, description of rules, overview of programs and volunteer opportunities. Intern should attend the orientation wearing closed, rubber-soled shoes. • In-person orientations are <u>not</u> required and a phone or online interview can be scheduled instead. • Intern will be given a manual and will be trained on the particular aspects of their role. • Intern will have an opportunity to attend monthly webinars hosted by the ZIMS system and network with other facilities around the world that uses the program. Additional online training will be provided at no cost via CollaborNation. Once an intern finishes the required courses, they retain access to the full library of online courses.
Intern Responsibilities	<ul style="list-style-type: none"> • Assist medical department personnel with animal intake and husbandry care such as physical exams, patient restraint, medical calculations, dispensing of medications, medication inventory, providing subcutaneous (SQ) fluids to avian or mammal patients, hand-feeding neonate or debilitated patients, routine cleaning and feeding of avian or mammal patients and banding of birds • Assist with capture and release of avian and/or mammal patients • Update medical records for current FFAWC patients using ZIMS • Interact with the public either in person or via phone regarding native wildlife concerns • Identify and develop an independent project that meets the requirements of the intern's academic institution; present completed project in a

	<p>written format and/or PowerPoint at a staff meeting at the end of the internship term</p> <ul style="list-style-type: none"> • Attend weekly meetings with supervisor and mentor • Resident interns complete a weekly shift cleaning and tending to the intern residence • Remaining time will be the intern's personal choice to get involved with the center's daily operations that can range from direct animal care and habitat maintenance to public outreach • When possible and as needed, use own method of transportation to assist the center with off-site or remote tasks or projects
<p>Level of Difficulty 1=easy/5=demanding (physical, mental, emotional)</p>	<ul style="list-style-type: none"> • Physical difficulty is level 4; much of the work requires high levels of physical strength and mobility: long periods of time spent standing, lifting, physically restraining patients (both avian and mammalian), bending, squatting and keeling • Mental difficulty is level 4; requires strong math, critical thinking and problem solving skills; involves learning procedures and protocols and working at a pace that can be very hectic and demanding, especially during the "baby season" (March/April through July/August) • Emotional difficulty is level 5; requires understanding decision-making concerning quality of life issues and euthanasia for animal patients; requires accepting failure for a significant number of cases
<p>Expected Environmental Conditions</p>	<p>Most of the work (approximately 60%) is performed in an indoor facility. There are many patients housed outside during the course of their treatment that may also require attention. Weather can include extreme heat.</p>
<p>Qualifications/Requirements for Intern Applicants</p>	<ul style="list-style-type: none"> • Strong math, critical thinking and problem solving skills • Attentive to detail • Able to meet the requirements outlined in the Essential Capabilities document with or without reasonable accommodation • Able to learn and demonstrate a familiarity with FFAWC's programs • Able to understand HSUS policies and positions regarding animal protection issues and able and willing to appropriately and accurately represent those policies when interacting with the public or otherwise representing The HSUS • Knowledge of local wildlife and/or medical terminology helpful
<p>Restrictions</p>	<ul style="list-style-type: none"> • Must be at least 18 years old • Must have reliable transportation and arrive on time for shifts • Must wear closed, rubber-soled shoes. Intern shirt will be provided by the FFAWC and a dress code must be followed at all times. • Must learn and follow all guidelines and policies of The HSUS and The Fund for Animals, and follow directions given by staff • Candidates must submit the required paperwork and pass a background check before being assigned. At least two letters of recommendation must be submitted with the application form when applying for an internship. Copies of any academic requirements should also be submitted. International interns are solely responsible for obtaining any required visas. • Should have access to a computer and ability to login into an online volunteer communication site to receive updates • Current tetanus inoculation recommended

	<ul style="list-style-type: none"> • Interns who wish to work with mammals in rehabilitative care must receive pre-exposure rabies inoculation or sign a waiver.
Internship Start Date	Flexible
Internship Time Commitment	20-40 hours per week for 3-6 months
Internship Scheduling Guidelines	Although internships will be considered year-round, the vast majority of patients are handled from March/April through July/August. More exposure to medical situations is likely to occur during the busiest time of the year. Interns can work any day of the week. Work hours are generally broken down into two separate shifts: 8 am-12 pm and 1 pm-5 pm; however, late-arriving patients occur often during the busy season, often necessitating after-hours care.
Tools/Equipment Provided (including Personal Protective Equipment)	Standard office equipment including a computer and access to the Internet; any personal protective equipment will be provided including medical gloves, leather gloves, scrub shirts, soap and hand sanitizer
Optional Tools/Equipment	Interns may use their own laptops and may bring a personal stethoscope and scrub pants.
Supervisor(s)	R.V.T., The Fund for Animals Wildlife Center
Additional Mentor(s)	Husbandry department staff member
Number of Concurrent Internship Openings	2
Additional Information	<ul style="list-style-type: none"> • This is an unpaid position. On-site housing may be available for interns committing to at least 30 hours per week and will be discussed after receipt of the initial application; please note your interest in housing accommodations in your cover letter. Housing is co-ed, dorm style, and has a kitchenette, lounge and office equipped with internet. Bedding, towels, and food must be provided by the intern if staying on-site. Parking is available for interns with vehicles. The property and house are non-smoking and interns may not consume alcohol, regardless of age, while on the premises. Staff will provide interns with weekly trips into town for grocery shopping. Day trips to San Diego attractions may also be arranged. • Interns should note that most animal residents at the center are carnivores. This means there will be deceased animals fed as part of diets as well as live prey animals offered to rehab animals to test their ability to hunt live food as a condition of release. Interns are never required to work in these specific tasks, but should at a minimum be comfortable with the notion that we feed animals to other animals as a part of their diet. • Interns must comply with a strict protected-contact working environment, which means that interns may only make physical contact with domestic species or wildlife undergoing medical treatment.
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