

Learning Team Planning Agenda

This agenda is designed to help the learning team create goals for their work. Your group may choose to use it only at the beginning of the year or throughout the duration of your time together.

Meeting #1-

Questions to Be Answered:

1. What does the group hope to accomplish? (What is the need?)
2. What are the individual goals of each group member?
3. How will each group member provide input and take responsibility for learning team growth?

Brainstorm Goals and Materials:

Goals:

Materials:

Creating Your Overarching Question (How to Solve the Problem):

Choose Rules and Tasks:

Learning Team Planning Agenda

Meeting #2 and Beyond-

Personal Action Question (individual):

Summary of Task/ Participant will answer the following questions for the group:

1) What did I do?

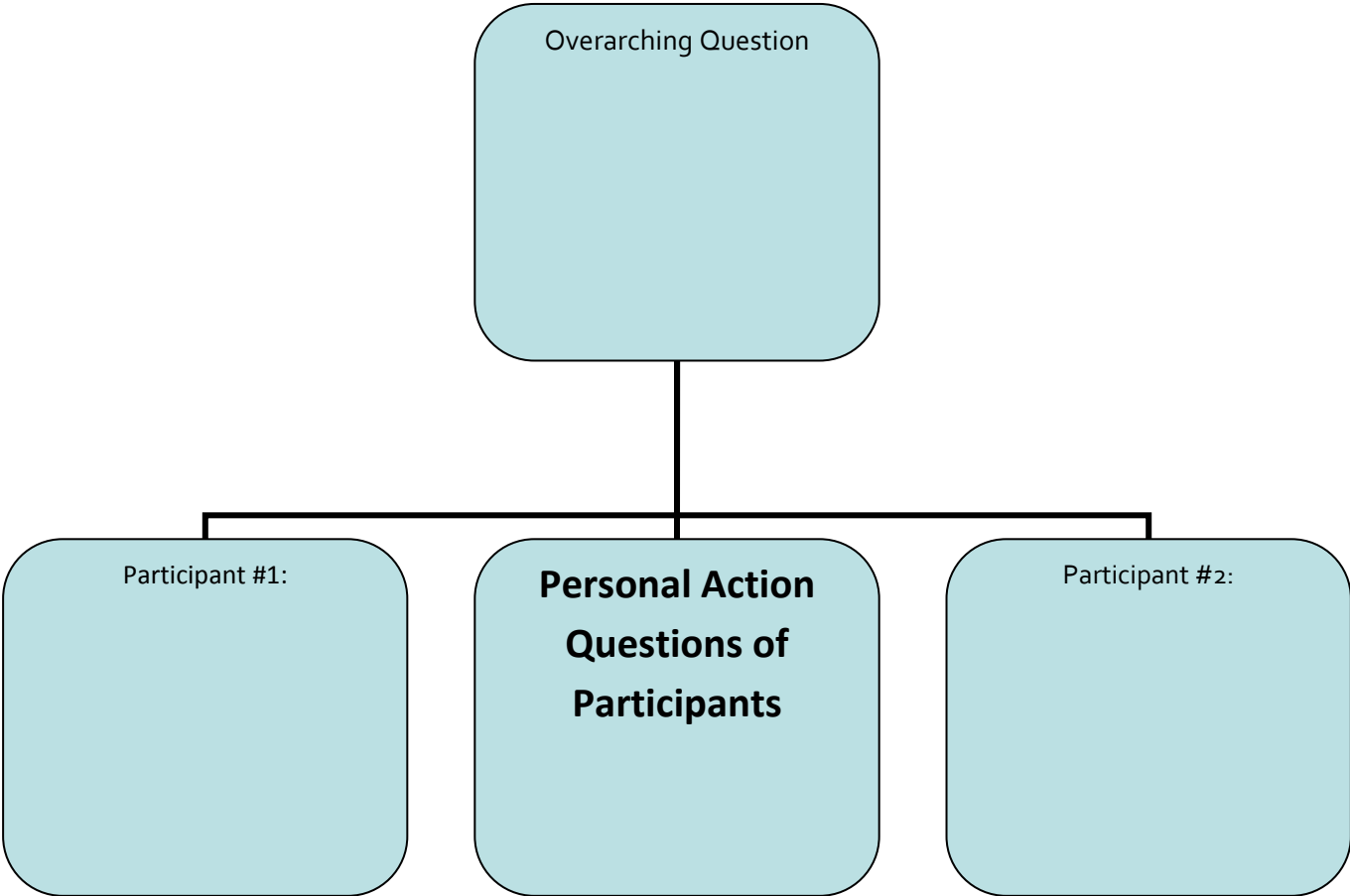
2) Why is this important to me? To our group?

Clarifying Questions from the Group? (10 minutes)

Notes from Other Group Members Summary:

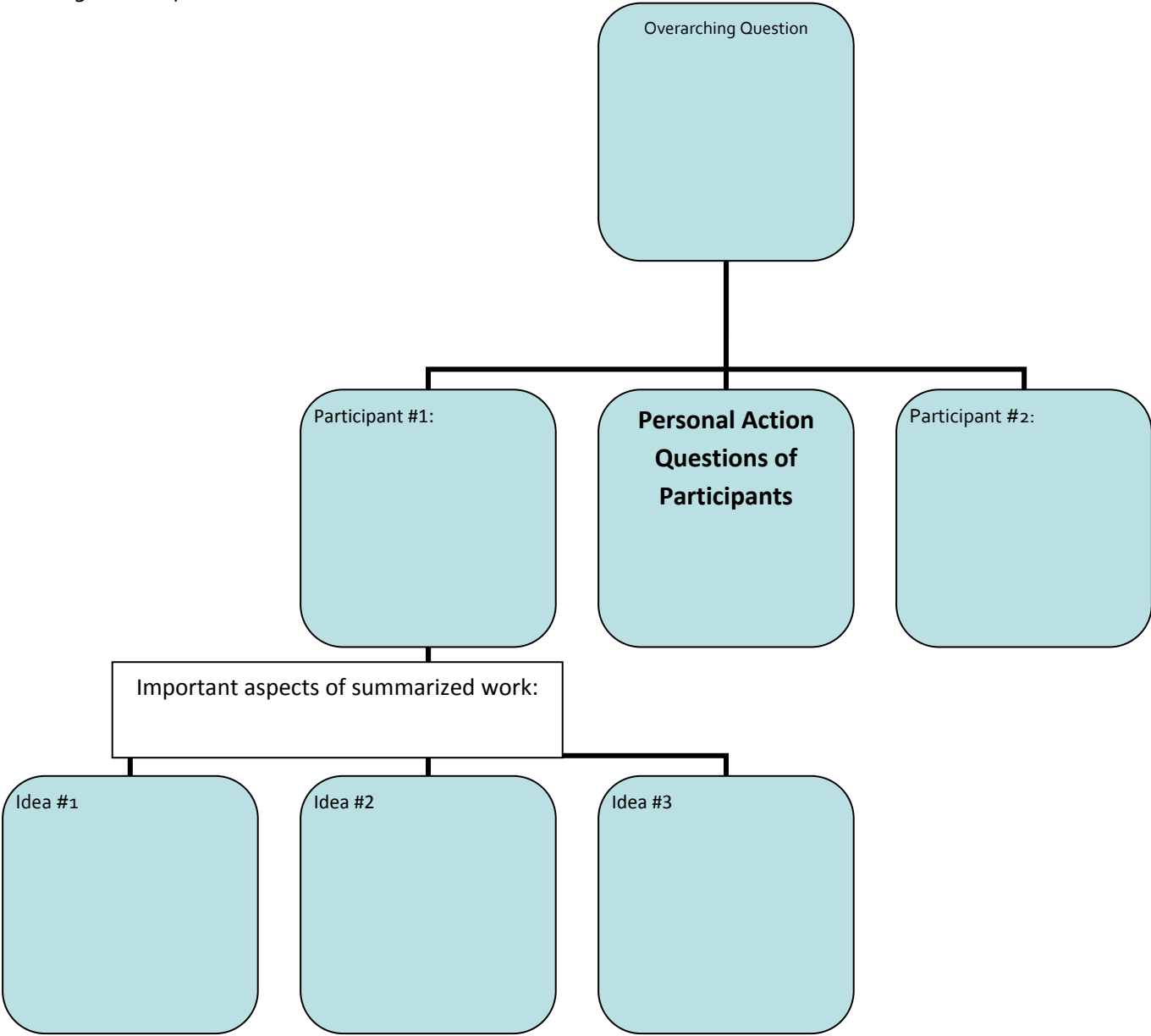
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Meeting #1 Template



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Meeting #2 Template



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Meeting #3 and Beyond Template

