



THE HUMANE SOCIETY OF THE UNITED STATES

The Humane Society of the United States Shelter and Rescue Partner Program Application

Thank you for taking the time to complete this application. The information will remain confidential and used only as part of the HSUS Shelter and Rescue Partner program.

Name of Organization _____

Address _____ City _____ State ___ Zip code _____

Mailing Address _____ City _____ State ___ Zip code _____

County _____ Website _____

Primary email _____

Please check which description best fits your organization:

- Govt. Agency
 Private Org.
 Private Org. w/ govt. contract
 Rescue Group
 Breed Specific Rescue
 Sanctuary
 Other _____

Is the organization a registered 501(c)(3) non-profit? ___ Yes ___ No Tax-exempt ID # _____

What is your annual operating budget? _____ Number of years in operation _____

Does your organization have liability insurance specific to animal welfare organizations? ___ Yes ___ No

Annual dog intake: _____ Annual number of dog adoptions: _____

Annual cat intake: _____ Annual number of cat adoptions: _____

Contact information

Primary Contact Name _____ Title _____

Phone () _____ Alternate () _____

Fax () _____ Email _____

Secondary Contact Name _____ Title _____

Phone () _____ Alternate () _____

Fax () _____ Email _____

Animals Accepted

The organization provides placement for the following type(s) of animal(s):

- Dogs Cats Rabbits Small Animals (hamsters, gerbils, guinea pigs, ferrets)
- Domesticated Birds (parakeets, canaries, finches) Exotic Birds Reptiles
- Equine (horses, mules, donkeys) Pigs Cattle Goats Sheep
- Chickens/Turkeys Other _____

Will the organization consider taking animals with medical conditions? ____ Yes ____ No
If yes, please provide any exceptions to this policy.

Will the organization consider taking in animals with behavior problems? ____ Yes ____ No
If yes, please specify what behaviors are accepted and what sort of training or rehab is provided:

Are senior animals accepted? ____ Yes ____ No Comments: _____

Please list any additional restrictions (including breed restrictions): _____

Housing

How many animals can the organization collectively house? _____

How many animals does the organization generally house at one time (on average)? _____

Please describe the housing methods used for animals in the organization's care:

Does the organization make use of foster homes? ____ Yes ____ No

Does the organization use private boarding facilities? ____ Yes ____ No

Community Relationships

Please list the veterinary clinic and veterinarian associated with the organization that we may contact for a reference:

Clinic name _____

Veterinarian _____

Phone () _____ Email _____

Please list other shelters or animal welfare organizations your organization is currently working with that we may contact for a reference:

Organization _____ Phone () _____

Contact Name _____ Email _____

Organization _____ Phone () _____

Contact Name _____ Email _____

Organization _____ Phone () _____

Contact Name _____ Email _____

Other Information

What is the organization's spay/neuter policy? _____

Are you able to transport multiple animals? _____ Yes _____ No How many? _____

What type of vehicle is used for transport (ventilation, air-conditioning/heat, stationary caging)? _____

How far are you able to travel to pick up animals? _____ Miles

Do you have a written disaster plan? _____ Yes _____ No

Would you like someone to contact you to craft or update your disaster plan? _____ Yes _____ No

Do you participate in Shelter Animals Count? _____ Yes _____ No

Do you practice Return-to-Field and/or participate in the Million Cat Challenge? _____ Yes _____ No

Do you have any community-oriented programs, such as low cost spay/neuter? If yes, please elaborate _____

Are you interested in receiving transports of pets as part of the Shelter Ally Project? _____ Yes _____ No

Are you interested in mentoring a shelter in need? _____ Yes _____ No

I certify that the information given is complete and accurate to the best of my knowledge. I also acknowledge that acceptance into the *Placement Partners* program does not imply endorsement. The terminology used to describe participating organizations does not infer any legal partnership or joint venture and neither The HSUS nor the *Placement Partner* shall suggest or indicate that one exists or hold itself out in that fashion. I certify that I am authorized to sign this Application on behalf of the aforementioned organization.

Signature _____ Date _____

Print Name _____ Title _____

Please feel free to attach a separate sheet of paper if you would like to provide additional information.

Required Documents

As part of the Shelter and Rescue Partner program application process, please provide the following:

Any *one* of the following documents:

- Copy of last annual report to the State Veterinarian
- Copy of last similar or applicable report to other local or state regulatory agency
- Copy of last inspection report from local regulatory agency
- Copy of letter of endorsement from national or regional breed association
- Copy of letter of reference from licensed veterinarian *and* letter of reference from another local humane organization, local government officials or state professional association

All of the following documents (required for nonprofits / as applicable for agencies):

- Copy of mission statement, by-laws and any written policies (with a focus on core policies instead of daily operations)
- Copy of 501 (c)(3) letter of determination
- Copy of adoption application form
- Copy of adoption contract
- Copy of foster agreement form (if foster homes are used)
- Copy of informational material or brochure
- List of board members with contact information

Please return the completed application form and all necessary documents to:

**Kim Alboum at kalboum@humanesociety.org and/or
Sam Nelson at snelson@humanesociety.org**

Check here if you would like to receive Scoop, an e-newsletter from animalsheltering.org and Humane Society University, brought to you by The Humane Society of the United States.